

MAY 26 2020

<b>REQUEST FOR AGENDA PLACEMENT FORM</b>		<b>Approved</b>
Submission Deadline - Tuesday, 12:00 PM before Court Dates _		
SUBMITTED BY: Ralph McBroom		
TODAY'S DATE: May 4, 2020		
DEPARTMENT: Purchasing		
DEPARTMENT HEAD: Ralph McBroom		
REQUESTED AGENDA DATE: May 26, 2020		
SPECIFIC AGENDA WORDING: Consider and approve renewal of RFP 2018-807 Printing Tax Statements with Laser Printing and Mailing. This is the second renewal of four renewal options for Johnson County.		
PERSON(S) TO PRESENT ITEM:	Ralph McBroom C.P.M.	
SUPPORT MATERIAL:	(See attached)	
TIME: 5 min <small>(Anticipated number of minutes needed to discuss item)</small>	ACTION ITEM:	X
	WORKSHOP	
	CONSENT:	
	EXECUTIVE:	
<b>STAFF NOTICE:</b>		
COUNTY ATTORNEY:	IT DEPARTMENT:	
AUDITOR:	PURCHASING DEPARTMENT:	
PERSONNEL:	PUBLIC WORKS:	
BUDGET COORDINATOR:	OTHER:	
*****This Section to be completed by County Judge's Office*****		
ASSIGNED AGENDA DATE:		
REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE		
COURT MEMBER APPROVAL	Date	

County of Johnson, Texas



Ralph McBroom, C.P.M.  
Purchasing Agent  
ramcbroom@johnsoncountytexas.org

Tannah Malott  
Assistant Purchasing Agent  
tmalott@johnsoncountytexas.org

April 20, 2020

ATTN: Katy Milward  
Laser Printing & Mailing  
8701 Perrin Beitel Rd  
San Antonio, Texas 78217  
katy@lpmsi.com

RE: RFP 2018-807 Printing Tax Statements

Dear Katy,

Our contract with Laser Printing & Mailing expires June 30, 2020. Johnson County would like to exercise our option to renew with your firm for another year pending your agreement and Commissioners Court approval.

The new contract dates will be July 1, 2020 through June 30, 2021.

Please sign below and return via email to tmalott@johnsoncountytexas.org.

Sincerely,

Ralph McBroom, C.P.M.  
Johnson County Purchasing Agent

  
\_\_\_\_\_  
YES, I want to renew for another year

4/27/2020  
\_\_\_\_\_  
(Date)

\_\_\_\_\_  
NO. I do not want to renew

\_\_\_\_\_  
(Date)